



**BOARD OF EDUCATION
BUILDINGS AND GROUNDS COMMITTEE MEETING - MINUTES
OF FRIDAY, OCTOBER 2, 2020 - CONNOR SHAW CENTER - CONFERENCE ROOM**

CALL TO ORDER:

At 9:00 a.m. Vice President Richard Uthe called the meeting to order and requested all present to stand and recite the Pledge of Allegiance. A roll call was taken and the following committee members answered aye (2): Mr. Richard Uthe, Mrs. Tara Robinson and no nays.

ALSO PRESENT:

Mr. Steve Stein, Mr. Trevor Moore (via telephone), Mr. Dave Osborne, and Mrs. Cathy Cuculich.

VISTORS' LOG:

No one signed the Visitors' Log

SPEAKERS' LOG:

No one signed the Speakers' Log

ACCEPTANCE OF PRIOR MEETING MINUTES:

Mr. Uthe asked for a motion to accept the prior Buildings and Grounds' committee meeting minutes of July 13, 2020. Mrs. Robinson made a motion to approve the minutes, and Mr. Uthe seconded the motion, and a roll call vote was taken and the following committee members answered aye (2): Mrs. Robinson, Mr. Uthe, and no nays.

FOR DISCUSSION:

Raising the Concrete/ Repair at CSC:

Mr. Osborne reported to the Committee that he has received a quote for the concrete raising of the sidewalk at the North door of CSC. Affordable Concrete Raising has provided a quote for the raising and stabilizing of four squares of the entry walk at the North East corner, along with raising of two sidewalks in front of doors, and the repair of divots and broken concrete corners in front of the entry doors on the North side. Mr. Osborne reported that the cost of these repairs will be \$2,000.00. The Committee discussed and agreed that this project needs to be done to prevent and eliminate any trip hazards at this door, which is now used by the Preschool and District staff. The Committee agreed to go ahead with this project and told Mr. Osborne to contact Affordable Concrete Raising to start the project.

Elevators at CSC and PJHS - Maintenance and Repair:

Mr. Osborne presented to the Committee the proposals from Otis Elevator Company for the CSC elevator. Mr. Osborne discussed and reviewed this proposal with the Committee, and Mr. Moore. The proposals included repairing - hall station board, main controller board and door lock or replacing new hall station boards, main controller board, tape reader, pump tank and controller. The Committee, along with Mr. Moore agreed that this elevator project will need additional discussions and guidance.

Mr. Osborne presented to the Committee the proposal of elevator repairs from Otis Elevator Company for the elevator at PJHS. Mr. Osborne reported that they will need to replace a hydraulic valve that is leaking. The proposal was reviewed and discussed by the Committee, and Mr. Moore. The Committee agreed to go ahead with this project and told Mr. Osborne to contact Otis to start the project.

Roof/Gutter Repair at PES:

Mr. Osborne presented to the Committee that he has received two quotes for the roof and gutter repair work at PES. Anthony Roofing submitted a quote for roof and gutter repairs at Door 10 and the receiving door at PES for a cost of \$12,850.00.

Korellis Roofing also submitted a quote for the roof repairs only for a cost of \$8,850. Mr. Osborne reported that we will need find another contractor to work on the gutters because Korellis will only do the roof repairs. The Committee along with Mr. Moore agreed for the go ahead with Anthony Roofing for the repairs at PES. Mr. Osborne suggested November 3rd for the repairs to take place- since there is no school. The Committee agreed with Mr. Osborne.

Tile Floor Repair/Replacement at PES:

Mr. Osborne reported to the Committee that we have floor tiles popping up in Rooms 116, 119 and the men's bathroom floor at PES and that will either need to be repaired or replaced. Mr. Osborne suggested replacing the tiles that are popping up which are tiles right above the tunnels at PES. The Committee asked Mr. Osborne if he could please get bids for the replacement of the floors in the rooms 116, 119 and men's bathroom, and when they are out to see if any other rooms need to be retiled. The Committee agreed that replacing these tile floors are a better option, instead of patching in the new tiles for the tiles that are popping up.

Boiler Treatment Systems:

Mr. Osborne reported to the Committee that he has received a bid for the treatments for the boiler systems. The Committee discussed and reviewed the bid for the treatments. The Committee wanted to preserve the life of the boilers and if these treatments will do that then we should continue with the treatments. Mr. Moore added that, although these treatments were discontinued sometime in the past, we should continue with the

treatments because it can prolong the life of the existing equipment. The Committee agreed and told Mr. Osborne to go ahead with the treatments of the boiler systems.

On a final note, Mr. Osborne asked the Committee if the modular at the PJHS can be painted. It needs painting desperately and it is becoming an eyesore at the junior high. Mr. Stein stated that I think we should sell the modular – it is no use to us at this point in time. Mr. Stein added that he will get in touch with Dave Patton, our architect, to see what we will need to prepare to sell the modular.

ADJOURNMENT:

At 9:41 a.m. Mr. Uthe asked for a motion to adjourn the Buildings and Grounds Committee meeting. Mrs. Robinson made a motion and Mr. Uthe seconded the motion, and on a voice call vote, the following committee members answered aye (2): Mrs. Robinson, Mr. Uthe and no nays. The Buildings and Grounds Committee Meeting is adjourned.

A handwritten signature in black ink, appearing to read "Richard Uthe", written over a horizontal line.

Richard Uthe, Vice President

A handwritten signature in black ink, appearing to read "Cathy Cuculich", written over a horizontal line.

Cathy Cuculich, Reporter